**UNIT 19**

**Your Health and Safety is Important to us**

I’d like to say a few words on the hotel’s health and safety regulations. Now this is a serious subject. So, please, listen carefully. Firstly, fire. The hotel has regular fire drills. So, please, find out where the assembly points are for your area. We test the alarms regularly. And you must keep the fire exits clear at all times. So, please, check them carefully. Secondly, accidents. We must keep the hotel clean and tidy at all times as guests could trip on torn carpets or slip on dirty floors. If you see an accident, find a first aider immediately. We have several members of staff who are trained first aiders. And their names are at reception. Please, read the list carefully. Thirdly, the kitchen area. Many cleaning products are poisonous. So these must be marked clearly and kept away from food. When lifting heavy objects, bend your knees and don’t strain your back. And finally, when using the food slicer, all staff must put the guard in place. Now are there any questions?